Policies & Procedures

- Develop Employee Accessibility Policies in written form and make available to all staff
  
  **Update:** Reviewed for 2021 and posted on Common Drive and Website
  Available in Alternative Formats - upon request

Review and Update Accessibility Plan - Multi-Year

- Accessibility Plan in consultation with persons with disabilities and AAC (Accessibility Advisory Committee) if established
  
  **Update:** Ongoing. We do not have an AAC but do have a Patient & Family Advisory Committee who will be reviewing the Multi-Year Plan upon next review in 2022.

- Accessibility Plans with annual updates - Post to website
  
  **Update:** Updated for 2021 and posted on website

- Provide in alternative format upon request (Available upon request)
  
  **Update:** Available upon request

- Review Multi-Year Plan every 5 years
  
  **Update:** Reviewed in November 2017. Next review in 2022.

Accessible Websites

- All new internet websites and new web content on those sites conform to WCAG 2.0, level A
  
  **Update:** Confirmed with Blue Lemon Media that the CPDMH website does conform to WCAG 2.0, level A

Reducing Barriers to Accessibility

Ongoing

**Update:** We continue to be aware of any barriers that may arise.
Notice of Temporary Disruptions

- The Hospital will provide customers with notice in the event of a planned or unexpected disruption in the facilities or services usually used by people with disabilities.

  Update: There were no disruptions to services in the last 2 years.

Training

- Provide training on the requirements of the accessibility standards as it pertains to persons with disabilities to all employees, students & volunteers, those providing goods or services on behalf of organization.

  Update: Ongoing. Medical Staff are provided with the on-line course sponsored by the Ministry of Community and Social Services. New employees and volunteers complete the training as part of Corporate Orientation.

Reducing Barriers to Accessibility

The following improvements have been made to the physical environment to help reduce barriers to accessibility:

- Accessible parking lines were repainted in 2020 on the front ramp of the Hospital – plan for Spring of 2022 is to repaint the lines in the Hospital parking lots.
- In addition to the accessible door openers on the ground floor public washroom, one in the basement of the Hospital, back entrance ramp door, the door to Registration and the door to the Emergency Department, CPDMH has installed two new touchless operators for the Hospital’s front entrance doors in 2021.
- A larger CPDMH sign facing the road traffic was replaced in 2021.
- Railing were added to the front entrance of the hospital along the accessible parking spots.
- Railing was added to the back Staff entrance.