



Welcome to CPDMH's Board Update. This publication provides a summary of the information shared at the Carleton Place & District Memorial Hospital's Board of Trustees meeting held on March 30, 2016

Approvals

- Board Meeting Minutes – February 29, 2016
- Financial Statements – February 2016
- Vote on Bylaw Amendment –
Board structure and Composition, subsection 4.01 (a),(b) subsection 4.05 (f) and (g)
- Quality Improvement Plan 2016/17
- Board Policies –
Regional Credentialing, Decision-Making Framework and Accountability for Reasonableness
- Medical Staff Nominations

Meeting Highlights

The Reeve of Beckwith, Richard Kidd, addressed the Board to request that the Board consider the importance of the municipal voice on behalf of the community. He believes it is important that this hospital remain a community hospital. He urged continued focus on getting approval of the Emergency Department addition.

Board Composition and Size Bylaw Change

The Board approved the changes to the Bylaws that would reduce the Board membership by 5 positions – the municipal representative for Carleton Place, the municipal representation for Beckwith, the representative appointed from the municipality of Mississippi Mills, the industry representative from Carleton Place and the volunteer auxiliary rep. The volunteer Auxiliary President would remain as a non-voting member of the Board and continue to provide reports to the Board. The Board also revised the Bylaw to allow former staff and physicians to serve on the Board after a two year absence from their work at the hospital. This allows a potential pool of Board members with experience in both quality and safety competencies. The members vote to ratify the bylaw will take place in May 2016.

Finances

There is an operating surplus for the month of February but a year to date surplus of \$41,712. There are a number of financial commitments to address before the end of March. The hospital is on target to balance its budget by March 31, 2016.

Quality Improvement Plan

The Board approved the Quality Improvement plan for 16/17. This year's plan engages patients and families to share their experiences and provide input on improving the quality of care through post discharge phone calls. The Patient and Family Advisory Committee (PFAC) will continue to add their voice to put patients first.

Board Policies

The Board approved a decision making framework that explains the guiding documents/tools that the Board takes into consideration when making a decision. The Board approved an organizational ethics framework, the *Accountability for Reasonableness*, to use when deliberating on critical decisions.

Medical Staff Officers

The medical staff positions were reviewed and approved by the Board. The Chief of Staff for 2016/17 will be Dr. Scott Higham. The President of Medical Staff for next fiscal year will be Dr. Jamie Fullerton.

Next Meeting: April 27, 2016